



Parent Volunteer Form

Beaches Chapel School

Parent (s) Name _____ Phone # _____

Child(ren)'s Name & Grade _____

E-mail _____

Please **CHECK** the activities you are volunteering for on this sheet, and return to the school office.

Please volunteer for **AS MANY** activities as you are comfortable doing. We will contact you as the need arises. Thank you!

MY GIFTS AND TALENTS

Describe your gifts and talents including your profession or any training you may have:

Select the boxes below of areas you may be interested in volunteering for:

- | | | |
|--|---|--|
| <input type="checkbox"/> Arts and Crafts | <input type="checkbox"/> Party Planner | <input type="checkbox"/> Sewing |
| <input type="checkbox"/> Photography | <input type="checkbox"/> Construction | <input type="checkbox"/> Drama/Theater |
| <input type="checkbox"/> Music or Chorus | <input type="checkbox"/> Athletic /Coaching | <input type="checkbox"/> Other: _____ |

ONGOING COMMITMENT

- | | |
|---|--|
| <input type="checkbox"/> PTO Member | <input type="checkbox"/> Event Coordinator (Dances, etc) |
| <input type="checkbox"/> Booster Club Member | <input type="checkbox"/> Event Helper |
| <input type="checkbox"/> Teacher Appreciation Coordinator | <input type="checkbox"/> Food Providers |
| <input type="checkbox"/> Teacher Appreciation Helper | <input type="checkbox"/> Fundraiser Coordinator |
| <input type="checkbox"/> I am willing to volunteer for the following: | <input type="checkbox"/> Fundraiser Helper |
-
-

OCCASIONAL VOLUNTEER POSITION

- | | |
|---|---|
| <input type="checkbox"/> Classroom Helper | <input type="checkbox"/> Health Screenings |
| <input type="checkbox"/> Picture Days | <input type="checkbox"/> I am willing to volunteer for the following: |
-
-

Beaches Chapel School Volunteer Opportunities

Beaches Chapel School needs your help! Please consider your time, talents, and interests and decide to make a difference for kids today. Call the school at 241-4211 if you have any questions about volunteering for these programs.

ONGOING COMMITMENTS

- **PTO President:** The President will be expected to prepare an agenda, run all of the PTO meetings and oversee all other aspects of the PTO.
- **PTO Vice President:** The Vice President will run the PTO meetings in the event that the President cannot be there. The Vice President is also the volunteer coordinator which involves checking in with the coordinators for each event, making sure they have all of the volunteers they need and answering any questions they may have.
- **Secretary:** The Secretary is responsible for taking minutes at each PTO meeting (1x per month), typing them up and emailing them to the board members. The Secretary is also responsible for writing articles for the newsletter and getting other communication items to personal.
- **Teacher Appreciation Coordinator:** Plan and execute teacher appreciation events Teacher Appreciation Week (May).
- **PTO Member/Room Parent::** Attend monthly meetings and share ideas/suggestions for PTO pro-grams and events. Participate in events as available.

Room Parent:

- **Fundraising Coordinator:** Plan and execute fundraising events for the year as well as organize the events.
- **Office Volunteer:** Assist with checking in and supervising students in the Office
- **Cafeteria Volunteer:** Assist with monitoring students, setting up, serving lunches, and cleaning up.

OCCASIONAL VOLUNTEER

POSITION

- **Event Coordinator:** Plan, organize and execute a fall "carnival" for the whole family.
- **Event Helper:** Assist the Coordinator in all aspects of Implementing event activities.
- **Food Providers:** Provide food for school events.
- **Assisting with fundraisers:** Assist coordinator with distribution of materials, processing orders, money collection, etc.
- **Classroom Helper:** Help at teacher request with various classroom activities. book orders, special projects, grading papers, bulletin board.
- **Health Screening:** Help school health personnel conduct health screenings such as vision and hearing screenings, or scoliosis. Training is available.